

**Bancroft Elementary PFC Minutes – FINAL**

**September 12, 2017** <Minutes are organized by Agenda schedule; not necessarily in order of actual presentation>

The meeting was called to order by PFC President Sandra Heinen at 7:04 p.m.

**Executive Board Members in Attendance**

Linda Schuler (not present)- Principal; Sandra Heinen- PFC President; Amiee Gordon- Vice President; Matt Gould- VP Strategic Funds; Mari Mielcarski- Historian/Parliamentarian; Ashley Foster- Treasurer; Jennifer Enson-Secretary

**Others Present**

Alyson Ogden, Sami Thomas, Joelle Higgins, Alice Burns, Sandi Rogenblatt, Pauline VanBeck, Claudia Bean, Kristina Johnson, Melissa Sanders, Tatyana Espinoza, Sarah Rhodes, Suzanne Leibowitz, Cyndi Joly, Ashley Foster, Anna Rowe, Russell Shelley, Stefanie Lee, Deanne Giffin, Emily Andrews, Eric Kyond, Jill Rogers, Tatiana Diaz, Samantha Chang, Tatyana Leskowitz, Maria Bagley, Gosia Kaciak, John Hernandez, Enid Zimmerman, Natasha Paul, Gosia Dunning, Federico Bongiovanni, Mrs. Parker (38 total in attendance)

**Welcome** – Sandra Heinen

Welcome and introductions.

**Approval of Minutes** – May minutes were reviewed. Amiee motioned to approve. The motion was seconded by Ashley, and the motion passed unanimously.

**Treasurer's Report** – Ashley reported (see handout). We had great success on the auction with a total income greater than the goal. Came up a bit short on dollar a day last year (2016-2017) but made up for it on the excellence in education fund. Regarding the budget, a STEAM reserve has been created at approximately \$5K and the computer technology reserve now has \$15K. Net income YTD is \$58,721, cash in savings is \$50,353, checking \$190,299, with a cash balance of \$239,500. Net cash available is \$202,069 and available free cash is \$99,083.

Action items:

- Consider looking at higher interest options at Wells Fargo since interest rates have been rising.
- Check Benefit to see if we have met the deposit threshold (Ashley to talk to Sarah Hansell).
- Add the current 4<sup>th</sup> graders to the Benefit app so parents can contribute to their fund.

**Principal's Report**- Mrs. Schuler couldn't attend the meeting so Mrs. Giffin provided update on a few items:

- Maker's space (STEAM/tech lab) – will open tomorrow for K classes. There are still 8 computers in the space in addition to areas for engineering challenges, maker's space, etc. Classes will work on challenges for 4 weeks in a row. All grades will participate and will rotate the 4-week timeframe between STEAM lab and garden. Next month at the PFC meeting there will be a grand opening presentation of the room.
- Portable area – there is some work on-going but there is no formal report on the status at the moment.
- Ms. Burns presented herself as the new garden teacher. The kids are doing 30 min garden tours this month and everyone is welcome to walk through the garden at any time. Ms. Burns indicated she will be teaching a lot of science related to the garden. Ideas for the future include a space dedicated to native American garden items, succulents, and possibly a 'bringing back the natives' area. The students are very enthusiastic about the garden area.
- Update on Chromebook purchases – all approved Chromebooks have been purchased for this year along with a projector purchased for the K classrooms. Still outstanding is the purchase of another computer cart.
  - Discussed a potential need for an additional set of Chromebooks due to the large K classes this year.

- Discussion on a question about the Chromebooks and what is the family responsibility if something is damaged. Outcome of the discussion was that we should have a listing of how long each of the Chromebook is lasting (there is a report available with this information), and need a process to identify when repairs are needed (warranty is held at the District level). Teachers are actively monitoring to ensure students are respecting the Chromebooks and the PFC has set up a reserve for replacement.

**Faculty Report**-Ms. Andrews, Mrs. Giffin, and Mrs. Parker reported out on what the grade levels are working on currently:

- Kindergarten: got to check out books from the library this week and took a tour of the garden area. Reading poems and nursery rhymes. Using Wonders program for language arts and using Chromebooks for the first time this week. Also working with a lot of hands on math manipulatives. The Instructional Aides (IAs) are so important in K and 1<sup>st</sup> grade and they are helping with many items.
- 1<sup>st</sup>: Working with restorative circles and community building in the class (all attended a "Bucket Filler" assembly today to work on being positive and kind to each other). TWDI – vocabulary in Spanish, small group reading and math sorting. Writing in journals. Concentrating on capital letters, punctuation, and science lessons.
- 2<sup>nd</sup> – working on addition and subtraction review in Math. Children are excited about using the Chromebooks. Writing with punctuation and working with questions and statements. Social studies – studying about the continents.
- 3<sup>rd</sup>: school counselor has helped with feelings discussions and introduced herself to the children. Multiplication and division work has started right away. I-ready testing has been completed. Working on descriptive writing with details. English Language Development (ELD) and Spanish Language Development (SLD) takes place during 1<sup>st</sup> 45 min of every day. SLD is based on RAP scores from last year. Kids have been working on coding, blogging, and Duolingo for Spanish on the Chromebooks. Choir – will startup at some point this year (for 3<sup>rd</sup> through 5<sup>th</sup> grades).
- 4<sup>th</sup> and 5<sup>th</sup>: I-ready diagnostic testing has been completed. Started Wonders program; reading selections have been very good. Option this year to play an instrument; pull-out on Mon/Tuesday for instruments. Teachers have developed a 3-way rotation for science, social studies and creative writing.

**Committee Reports**

- Dollar a day - \$61K has been deposited and there is likely more to come. Installments are estimated to bring in another \$11K. Matching funds have been very valuable.
- Dine to Donate – Tomorrow at Black Bear Diner and Guanatos. Will be Chipotle for October. Let Anna know if there are ideas for other places. Will consider lunch time options and possibly Friday nights.
- Walk-a-thon – October 13<sup>th</sup>; theme is still running strong-50 years. Got donation from Whole Foods and Diane Adair for goodie bags. Save the date will go out this week as well as pledge forms and volunteer information. This year we will be able to do credit card pledges.
- Info Day went really well. Thank you to all volunteers.
- Back to School Coffee Report – lots of people attended and plenty of donuts to go around. Well attended.
- Ice Cream social is Friday. Free event and still looking for more volunteers.

- Family night – Maker Fair night is coming up on October 6th; need volunteers to showcase a craft or talent, etc. There is some money for supplies if needed.
- Volunteer Day – Oct 14<sup>th</sup>. Looking for team leaders to paint paws and garden cleanup. Register through the City. There is a pancake breakfast ahead of the work hours. Open to all ages but children must come with an adult if kids are less than 12.
- Fall Fest is set for October 28<sup>th</sup> – a lot of people are helping out and planning is progressing fine. Still need a volunteer coordinator and need lots of 4<sup>th</sup> grade parents to help. Will seek out donations.
- Strategic funds – can sign up on Konstella to volunteer for the committee. Will be polling the community to see how to deploy strategic funds that have been built up over the past 10 years. \$38K for Chromebooks came from this fund. Outdoor classroom is priority for this year. All are welcome to help out on the committee, 7pm week from tonight is the first meeting. Playground improvement, water fountains, etc. will be considered this year.
- Disaster Prep – need to check the backpacks again and the water. Need to check since new classrooms have been added.
- Spirit wear – total of orders is \$429; will be delivered between Thursday and Friday.
- Traffic update – thanks to Mari for getting the crossing guard for this year. Traffic has been pretty good. Need to remind parents not to boost kids over the back gate and not to turn left on Claiborne.
- Communications – Bobcat tracks went out this week. If you need a signup on Konstella, you need to be on Konstella. Flyers need to be approved by Mrs. Schuler first. Remind others to sign up and register their kids for Konstella. Room parents should confirm that all parents are signed up.
- 4<sup>th</sup> grade still needs a room parent.
- New Family Liaison – would like to get buddy families identified at the end of this year for next summer. Thank you to all the families that volunteered this year. Two summer playdates were very successful.

### **Announcements and other News**

- Bancroft website – the staff directory is two years old and needs to be updated.
- Measure C District money – how do we find out what we can apply for. Suggested to attend site council Sept 21<sup>st</sup> 11am. Still looking for site council volunteers.
- 3<sup>rd</sup> grade TWDI – need Spanish reading books for the classrooms. Suggestion to look for the books picked up last year from the Mexican consulate.

**Next Meeting** – Tuesday, October 10, 2017

**Adjournment** 8:55 p.m.