

## **BANCROFT ELEMENTARY PFC BOARD MEETING**

### **Bancroft Elementary PFC Minutes – DRAFT**

April 18, 2017 <Minutes are organized by Agenda schedule; not necessarily in order of actual presentation>

The meeting was called to order by PFC President Mari Mielcarski at 7:07 p.m.

### **Executive Board Members in Attendance**

Linda Schuler- Principal; Mari Mielcarski- PFC President; Hillary Osness- Vice President; Matt Gould- VP Strategic Funds; Marga Marshall- Historian/Parliamentarian; Anna Rowe-Secretary

### **Others Present**

Stefanie Lee, Preetha Sivalingam, Tatiana Diaz, Tatyana Espinoza, Obdulia Sanchez, Jenny Guirola, Sandra Heinen, Mary Anne Parker, Maria Velken, Deanne Giffin, Adriana Howard, Federico Bongiovanni, and Melissa Horgan. (19 total in attendance)

### **Welcome** – Mari Mielcarski

Welcome and introductions.

**Approval of Minutes** – March minutes were reviewed. Mari motioned to approve. The motion was seconded by Linda, and the motion passed unanimously.

**Treasurer's Report** – Preetha reported (see handout). Spring auction net was \$39,766, not including teacher wish lists. Musical income is \$182.00. Our cash balance is \$50,340 in savings, checking is \$155,391. Net cash available is \$185,077, and available free cash is \$85,355. Fund-a-need is for the outdoor garden collected at the auction.

### **Principal's Report**- Mrs. Schuler

- Got into our new classrooms last week. Vocal and instrumental lessons took place in new classrooms. Great timing for set design for the musical.
- There will be two performances at school for the kids.
- Celebration of learning, Open House, was wonderful.
- We are hosting site visits for principals and for schools who want to do instructional rounds.
- 3-5th grades are testing, check with individual teachers for schedules.
- Also assessing with iReady and Adept for English Language Learners. Our reclassification rate looks great.
- Parent input form is open until the end of this week. Pick up in the office, on Konstella, or on our website.
- Teachers this month are looking at prioritizing our Common Core Standards. Materials will be arriving for the new ELA adoption soon, so we are planning for implementation in the fall.

**Faculty Report**- 5<sup>th</sup> grade: just had their photos taken, American Revolution Museum, Disney Museum field trip, and middle school prep. 4<sup>th</sup> and 5<sup>th</sup> are working on test prep and online practicing. Everyone is very excited about the musical. 4<sup>th</sup> grade: environments in science, gold rush and statehood in social studies. It is the last round in the STEAM lab- students design their own challenge. There was a letter shared from Mrs. Davis thanking the PFC and stating that having each student with a chromebook has been invaluable. 2<sup>nd</sup> grade: in midst of a poetry unit, studying plants and animals, and geometry coming soon. 3<sup>rd</sup> grade: fractions, geometry, reading Charlotte's Web, and studying the solar system and plants. Miss Lee also wrote a letter thanking the PFC for the financial investment and dedication to Bancroft students. 1<sup>st</sup> grade: really excited to walk to ARF for a field trip, working on time and measurement, have butterfly larva and created journals, planting seeds in the garden, learned about the water cycle in the garden, in the STEAM lab the kids are finishing up airplanes with straw and paper, writing is information writing on habitats, starting opinion writing, and the auction party for first grade is tomorrow at Color Me Mine. Kindergarten: parts of plants, ponds and life cycles of frogs, counting using math talks, and art appreciation was Jackson Pollock. Looking

forward to pizza lunch on Friday. Open house was wonderful. Sharing chromebooks with buddy classes and other teachers. Really nice to work on animal reports with them.

**Old Business-** vote on bylaws. Changing the bylaws and adding VP of Communication and VP of Fundraising back to the board level. A quorum of the PFC board will be six instead of four next year. Hillary motioned to approve the bylaws as amended, Marga seconded. Motion passed unanimously.

All board positions have been filled for next year. Still looking for a key fundraising position. We also need help with walk-a-thon, dollar-a-day, athletics, and an assistant treasurer.

**New Business-** Matt- Right now is discussion with a formal vote in May. A few items are based on student numbers, like dollar-a-day. Our SDC class is moving to another site, and we will lose 15 students. We have 620 students currently. It is safe to estimate 610-620 students for next year. Dine to donate was reduced by \$500. Budgeting 17k for matching gifts. Committed to funding 6 IAs and a site tech for next year. The field trip money is budgeted for \$750 next year to help any classes that don't meet their donation money to go on a field trip. Discussion about STEAM and garden funding. Proposal about how to proceed in the garden program. PFC contribution will need to be about 11.7k, total needed is 20.7k, with the district contributing 9k. That would be for the garden educator, maintenance, etc. Mrs. Giffin discussed a recent meeting where they are looking at a 4 week garden block and 4 week maker's space block, and the district garden coordinator proposed a 16 week schedule. Bancroft bumped up the proposed schedule to 24 weeks for next year so an 8 weeks winter program would be included. PFC will donate 7k. 25k for computer technology is to make sure that we are prepared for the lifespan of the chromebooks, which are projected at 4 years. PFC, Measure C, and Site Council paid for a large portion. It will probably be a combination of PFC and Site Council funds to replace chromebooks for the future. In the years ahead funded positions will need to experience a cut to support the technology needs of our students. We have 4k in the budget for a crossing guard at Parish and Claiborne streets, but we are waiting to hear back from the city of Walnut Creek. We can reduce the Soulshoppe budget by 2k, for a total of 2k. That makes us negative 10k.

Strategic Funds update- Matt presented where we are now, with a vote to happen at next month's meeting. Parents, students, and teachers compiled all the ideas, ranked them, and had committee input to focus on the priorities. The overwhelming priority was the sign out front and chromebooks. Other ideas still on the table are playground equipment, STEAM lab materials, water fountains/water station to fill water bottles, and the outdoor classroom was high on the list also. Need new technology for the new 3<sup>rd</sup> grade classroom, which will be about 26k. We'd like a set of chromebooks for the STEAM lab/library. 31 chromebooks and a whiteboard would be about 12k, and each year we should set aside strategic fund money for the future expenses. Outdoor classroom numbers from Mrs. Velkin: an approx. 25 by 30 area concrete slab would be about 6k. Next month costs will be more figured out. Peaceful Playground Stencils, and a world map was shown as an example, for about 6k. Mari looked into maker's items that the kids would do: musical pieces, mosaics, etc. There was a discussion about being a maker's school so maybe we should do a STEAM challenge, or some type of project, where the children make our new school sign.

## **Committee Reports**

Mathletics- We need 12 volunteers per grade level, and pledge envelopes come home this Friday.

**Next Meeting** – Tuesday, May 16<sup>th</sup> at 7 p.m.

**Adjournment** 9:24 p.m.