

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC)

MEETING MINUTES **FINAL**

May 11, 2021, 7pm @ Zoom Video Conference

The meeting was called to order by PFC President Sarah Rhodes at 7:00 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Sarah Rhodes / President	Mrs. Dunn / Principal
Heather Salter Vice President	VACANT / VP Fundraising
Dory Barnard / VP Communications	
Ben Nie / Treasurer	
Cyndi Joly / Financial Secretary	
Jennifer Enson / Parliamentarian/Historian	
David Barnard / Recording Secretary	

OTHERS PRESENT

Alisa Kutsel, Alyson Ogden, Carrie Winchell, Christina Hendricksen, EL Kyono, Gail Strohl, Hasnaa, Irina Rivera, Jaimie R, Jeff and Roma Villafania, Jodie Shikuma, Katie Brown Davis, Kristina Johnson, Mal, Marina Besprovannya, Melissa Johnson, Melissa Porras, Mrs. Brownell, Mrs. Burns, Mrs. Giffin, Mrs. Parker, Roshini Greenwld, Silke Smith, Stefanie Lee, Velma Lozano

Welcome

- Sarah Rhodes welcomed and thanked all for attending.

Prior Meeting Minutes

- April 2021 meeting minutes were reviewed & approved.

Treasurer's Report

Ben Nie provided the financial summary as of end of April 2021

Income: Dollar a day at 110%

Matching gifts at 214%

Walk-a-thon (Move-a-thon) at 244%

Dine-to-Donate: \$1558.33 from Gott's

Total income YTD: \$111K vs budget of \$76K (146%)

\$940.95 from See's Fundraiser transferred to 4th Grade (21-22) Reserve

Expenses:

Checks written for iReady Toolbox, Garden Educator, Teacher materials, etc.

Total Expenses YTD: \$92K vs. budget of \$112K (82%)

Net Cash Available (4/30/21): \$197K

Cash Balance Jun 2021: \$159K assuming no additional income (goal exceeded)

200 Chromebooks funded by CARES Act + 50 Chromebooks funded by \$10k Credit Mrs. Dunn had.

No Additional funds need to be set aside at this time for Chromebooks.

Remaining Strategic Funds: \$159K

Alyson Ogden and Mrs. Bromwell made a request that was approved: \$1,000 to purchase yard signs for 5th grade promotion. Motion to approve was carried. Parade to be held 6/3/2021. Route to be published.

Ben Nie reviewed draft of proposed PFC budget for 2021/2022. Discussion and decision to fund three instructional assistance at 0.375 FTE at the approximate cost of \$23,500 to be used at the principal's discretion (e.g., grade level support, resource center, STEAM lab). Motion to approve the budget carried with Income of \$122,000 and Expense of \$139,570.

Heather Salter reviewed full slate of candidates for PFC Executive Board. Motion to approve the slate of candidates carried.

President	Heather Salter
Vice President	Melissa De Porras
VP Fundraising	Dory Barnard
VP Communications	Irina Rivera
Treasurer	Ben Nie
Financial Secretary	Cyndi Joly
Recording Secretary	Gail Strohl
Parliamentarian/Historian	Jennifer Enson

The following three Executive Board Members will have signing authority on bank accounts: Heather Salter (President), Ben Nie (Treasurer), and Jennifer Enson (Parliamentarian/Historian). Heather Salter will replace Sarah Rhodes. Ben Nie and Jennifer Enson will retain current signing authority on bank accounts.

Heather Salter reviewed open volunteer lead positions. Lots of opportunities to make substantial contributions in enriching the Bancroft community for students.

Principal's Report

- Summer School will be held at Bancroft following COVID protocols from early June to early July 5 days a week 8:30-11:30, with a maximum of 15 students in a classroom. 100 students total, with the expectation that it may increase as additional teachers are identified.
- Families who borrowed Chromebooks are to return them from 6/2 (Wed) to 6/4 (Fri). Cannot return until summer break begins.
- 5th grade celebration - signs, parade
- Virtual Outdoor Education Camp

Faculty Reports

Ms. Parker Kinder & 1st Grade

Kindergarten and First Grade

Kinder and 1st Grade want to convey our deep appreciation and gratitude for everything PFC does to help make Bancroft wonderful.

The teachers met and discussed the possibility of adding Instructional Assistants, IA's, to our Bancroft Team for the Fall:

- As a monolingual team we would be so grateful to see funds directed towards an IA who can assist in the classroom working directly with Kinder and First Grade students...and as the Kindergarten Library teacher.

- We would like to see funds put towards a STEAM Lab support teacher.

Other funding topics

- We would like to have the iReady Teacher Toolbox for our math program continued.

- We are NOT interested in Nearpod site for K/1

Thank you!

Thank you to Mrs. Burns, Kinder and First Grade students have been enjoying the Bancroft Garden, watering plants, going on plant scavenger hunts, searching for caterpillars, butterflies and listening to stories in the Garden!

Thank you to Ms. Alisa for the Art Appreciation Projects, Kinder enjoyed their Abstract Art and First Grade learned weaving!

Thank you Ms. Gomes for the Library Book Fair .

Also, thank you Mrs. Dunn and Ms. Gomes for organizing Hybrid Learning Phase Afternoon Library Times for our students!

All the Teachers are working on and creating Bancroft's First Virtual Open House!

Teachers are also finishing assessments, preparing report cards and planning year end activities on Zoom and for In-Person activities!

Thank you for a fabulous Teacher Appreciation! Thank you PFC for the wonderful Empanada Lunch, signs, cards, and "Stock the Teacher Lounge Treats" that kept us going...like the yummy assortment of yogurts, Kind Bars, snack bars, chips, nuts, sparkling water, fruit, bagels and cream cheese, bananas, oranges, apples and more!

It was Amazing and so Appreciated!

Thank you PFC for all you have done!

Our PFC is the BEST! Thank You!

Ms. Andrews 2nd & 3rd Grade

We want to thank ALL of our amazing Bancroft Families for your kindness and generosity during Staff Appreciation Week! We felt so loved and can't thank you enough for all of your heartfelt signs, the empanada lunch, dessert-a-palooza, and personal goodies. We all feel truly blessed to be Bobcats and want you to know how much we appreciate our families and community!

We continue to enjoy hybrid learning with students coming to campus! Please remember to read Mrs. Dunn's emails regarding the pick-up procedures after school in the car line.

Third Grade Families: You are INCREDIBLE! Thank you for your support with the CAASPP testing for the past two weeks!! We know it has been challenging and frustrating at times, with login & internet issues and not having the test administered in-person. But we have worked as a team and we are so close to being finished! We couldn't do it without your patience, flexibility, and grace!

Instructional Assistants: The teachers in the 2nd and 3rd grade levels met and would like to thank the PFC for your thoughtfulness in possibly hiring some IAs. We truly believe that a STEAM Lab IA will be so beneficial as the person in that position can assist us in setting up and running the labs/activities. That position was fabulous in the past and we would love to see that position return to Bancroft. We would also love an assistant for Rtl (Response to Intervention). This position can assist Ms. Purcell in the Learning Center with students who need some extra support for 6-8 weeks at a time. We have seen fantastic growth with our students who have been supported by Rtl IAs in the past, and the person in that position can work with children at all grade levels.

Ms. Giffin 4th & 5th Grade

Thank you to PFC families for the fabulous Staff Appreciation Week posters, snacks, drinks, desserts, and lunch on Wednesday. It was all appreciated.

5th grade is in the midst of "Outdoor Ed" camp experience including a campfire tomorrow night.

CAASPP has been challenging; we continue to push towards helping students complete testing.

Feedback on Funding:

We support IAs, especially for STEAM Lab and supporting students (Rtl) while acknowledging that our youngest students need support as they learn how to do school.

4th and 5th are also interested in continuing iReady and looking at Near Pod.

Walk Through and Social Studies Newspapers are wonderful enrichments to our 4/5 students and we would love to continue these.

Committee Reports

Garden (Mrs. Burns)

- Native American Garden
- Bake-For-Good Kit
- Lunch in the Garden

Dine to Donate

- Kona Ice
- Round Table scheduled for 5/26
- Shop 5 Little Monkeys last two weeks of May

Art Appreciation

- Wrapping up the successful year

No new business

Meeting adjourned.