

BANCROFT ELEMENTARY SCHOOL - PARENT FACULTY CLUB (PFC)

MEETING MINUTES **FINAL**

January 11, 2022 7pm, Online Zoom Meeting

The meeting was called to order by PFC President Heather Salter at 7:01 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President	Mrs. Dunn / Principal
Dory Barnard / VP Fundraising	Jennifer Enson / Parliamentarian/Historian
Irina Rivera / VP Communications	
Ben Nie / Treasurer	
Cyndi Joly / Financial Secretary	
Gail Strohl / Recording Secretary	

OTHERS PRESENT

Alice Burns, Abigail Seto, Alan Fernandez, Alisa Kutsel, Catherine Beier, Chris Mordue, Christina Henricksen, David Barnard, Deanne Giffin, Diane Quinn, Donna Maloney, Emily Andrews, Eric Kyono, Hasna, Jen Winbery, Jessica Aguilar, Jessica Walsh, Jodie Shikuma, Juan Pedro del Campo, Karen Kostka, Kristina Johnson, Liz Helton, Maria Sky-Topf, Mary Anne Parker, Maya, Melissa de Porras, Meredith Yalenty, Morgan Doan, Roma Villafania, Sandra Gonzalez, Sarah Rhodes, Stephanie Lee.

Welcome

- Heather Salter welcomed everyone to the meeting.

Prior Meeting Minutes

- November 2021 meeting minutes were reviewed and approved.

Financial Report/Budget Update

- Ben Nie reported December 2021 financial results
 - Income: Dollar a day at 103%
 - Matching gifts at 56%
 - Walk-a-thon at 60% (not including 99 Pledges)
 - Shop 4 Bancroft: \$102 from 5 Little Monkeys
 - Total income YTD: \$105K vs budget of \$137K (77%)
- Expenses: Wrote checks for Mrs. Burns MDUSD invoice, birthday book invoices, tax filing, Walk-through Programs, teacher material funds, principal discretionary fund, Insurance renewal
 - Total Expenses YTD: \$72K vs. budget of \$180K (40%)

Net Cash Available (12/31/21): \$252K

Cash Balance Jun 2022: \$143K assuming income goal met.

Remaining Strategic Funds: \$143K

Faculty Reports

Ms. Parker Kindergarten and 1st Grade

- Kindergarten students are working on handwriting, addition & subtraction, and sight words. Reindeer projects with math and writing. Working with the book, *The Mitten*.
- 1st graders are using a subtraction booklet they made. Working on a Martin Luther King, Jr. art project. Reading comprehension and writing on snowflakes.
- Thank you for teacher appreciation in December.
- Kids enjoyed the holiday grams.
- STEAM, art and garden appreciation this month.
- Working with kids on putting masks over mouth and nose.

Ms. Andrews 2nd and 3rd Grade

- The lounge was great. Thank you.
- 2nd graders are working on grouping, number bonds.
- 2nd ELA—reading, nonfiction text
- Kids are excited about using cowabungas.
- 3rd graders are working on fractions, poetry, limericks and narrative poems.
- Garden and STEAM, combined unit on nutrition. Students learned about the amount of sugar in food.
- Made citrus water and students voted on the best one.
- Enjoyed Winter celebrations.

Mrs. Giffin 4th and 5th Grade

- Staff room was a morale booster.
- 4th graders working on informational writing.
- California history report and projects
- Working on the American Revolution soon.
- Teacher in-service day with Alisa Kutsel.
- 4th and 5th graders had a combined science and art lesson.
- Students are not always keeping extra masks in backpacks.
- Adopting new science materials. Mrs. Giffin is helping to pilot it. The district board in April will be voting on whether to adopt the recommendation.

Principal's Report

Looking for Kindergarten Instructional Aide and Secretary. The Outdoor Ed program is estimated to still need \$4K. There will be upcoming Valentine's Day and Easter fundraisers. Winter Grams made \$915. New COVID-19 guidance is on the district website. The district email is covid@mdusd.org for any questions/comments. Thank you for your patience.

Committee Reports

Walk-A-Thon—Jessica Aguilar said that the \$24K goal was surpassed, generating \$42,907. Prizes are being given out.

PAC Update—No update, meeting is next month.

After School Enrichment—Maria Sky-Topf mentioned that the classes are starting the week of January 24. Working on master spreadsheet with classes and enrollment rosters. Thank you to everyone.

Art Appreciation—Alisa Kutsel said that it scheduled to pick up again at the end of January. Artsonia is doing well.

Fundraising/Auction—Dory Barnard mentioned that the Round Table Dine to Donate is tomorrow. If anyone works for a company that can donate prizes, please let her know.

Spring Book Fair—Heather Salter reported that the book fair is coming up, February 28 to March 3. Setup is on February 25 and break down is on March 4.

New Business

Alisa Kutsel mentioned doing artwork on possibly the kindergarten fence. Photos of two options were shown. Option 1 is using put-in-cups to create a garden theme mural on the chain link fence. 5th graders would design it and could put the cups in. The total cost depends on the chosen design. Option 2 is using privacy vinyl tape to create a more abstract mural. The entire fence for this option is approx. \$35. Mrs. Giffin motioned to approve \$5K from strategic funds to fund the fence design work. Heather Salter seconded. It was voted on and approved. Mary Anne Parker mentioned that the fence along the carpool lane could be another area.

Emily Andrews mentioned that Mrs. Schuler's project needs to be done. It was delayed due to COVID-19. It is the rock garden between the C and D pods. Mrs. Giffin mentioned that ground prep is needed for the rock garden.

Meeting adjourned.