

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

October 18, 2022, 7pm @ Zoom Video Conference

The meeting was called to order by PFC President Heather Salter at 7:00 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President
Sandra Gonzalez / Vice President
Yotam Levine / Treasurer
Dory Barnard/ VP Fundraising
Irina Rivera / VP Communications
David Barnard/ Parliamentarian/Historian & Acting Interim Recording Secretary
Mrs. Dunn / Principal

OTHERS PRESENT

(Not listed due technical difficulties.)

Welcome Heather Salter welcomed all joining Zoom meeting.

Approval of September 2022 Minutes Motion to approve September 2022 meeting minutes carried.

Treasurer's Report/Financial Summary

Yotam Levine reported on the September income and expenses for the PFC, highlighting the progress made of the Dollar-A-Day fundraising campaign.

Income:

- Dollar a day at 102%
- Matching gifts at 23%
- Total income YTD: \$105K vs budget of \$176K (60%)

Expenses:

- Total Expenses YTD: \$27K vs. budget of \$218K (12%)

Net Cash Available (9/30/2022): \$334K

Projected Cash Balance June 2022: \$172K if we meet our income & expense targets

Projected Remaining Strategic Funds: \$172K

Call for Recording Secretary

Heather Salter explained to the PFC community that the PFC is in need of a Recording Secretary as the position was vacated last month. She expressed the importance of the role, its responsibilities, and time commitment. Heather Salter appointed Agam Patel as Recording Secretary for the remainder of the 22/23 school year after he volunteered to do so.

Faculty Reports

- Ms. Parker reporting for TK - 2nd Grade
- Ms. Giffin reporting for 3rd - 5th grade

Did you know the PFC has a website? Check it out at <http://bancroftpfc.org/>

TK (Transitional Kindergarten)

The students are excited for the upcoming parade of TK and Kinder. After the Halloween Parade – TK only is doing a performance for the TK parents with songs that they have been practicing.

Pumpkins! TK has been learning all about Pumpkins. They have measured the pumpkins circumference, painted pumpkins and have been learning about the Pumpkin Life Cycle.

Sunflowers painting this week and learning about the Life Cycle of Sunflowers.

TK has finished their Nursery Rhyme Book and have learned the Itsy Bitsy Spider song. Lots of Math Stations using and counting Spiders! Including Halloween and Spider Math Story Problems, counting spiders.

TK Monthly Family Projects so far:

Make a Book Box to keep all the little books that are sent home together.

Make and Decorate a Pumpkin with their favorite character.

Kindergarten

Fall and Halloween fun in October, Pumpkin parts, q-tip skeletons, etc.

Kinders are learning their sight words, known as 'snap words'.

In Math they are learning to write their numbers and letters properly.

Kinder is enjoying their new Science Kits focusing on Weather. They even made tornados!

Mr. Francisco, the Kinder IA (Instructional Assistant) has been invaluable working with the students, encouraging and kind spirit!

Thank you PFC!

First Grade

Thank you for the Book Fair Books and all the Parent Volunteers that helped with the Book Fair!

Thank you for the Clean up Day Volunteers, the benches look a new beautiful Bancroft Blue, and the campus and garden look great!

In our Wonders Reading we are learning about the short vowel sounds for a and i and the word families an, ap, at and in, it and iss. We have been practicing and modeling Alliteration in rhymes and sentences.

In Writing we are concentrating on Key Details and the Mechanics of Capitals and Punctuation.

In Math, learning our math facts in addition and subtraction. We are pairing equivalent equations or math facts together to create true number sentences (as in balancing equations in algebra) We also have had Halloween Math Stations, such as Ghost Math, Pumpkin Math, etc.

In Science we are beginning our Sky Watchers Kit, investigating the Daytime Sky and Nighttime Sky!

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We also are doing a Monthly Project for October. A Pumpkin book report which includes decorating your Pumpkin with your favorite character from the book you read!

We are also starting our bat and spider reports!

Second Grade

They are working on the earth materials in science. They just finished discussing water and its uses, also rivers, lakes and land.

In Math they are working on Place Value and starting measurement.

In art with Ms. Alisa 1st and 2nd are working on Self Portraits and Family Portraits.

In Reading 2nd Grade is working on Comprehension and and working on Structuring a proper narrative based on the writing assessment.

2nd Grade celebrated Hispanic Heritage Month learning about Frida Khalo, Diego Rivera, Roberto Clemente!

Thank you again to Mrs. Burns for the wonderful garden activities and lessons and for coming into 1st and 2nd grade classrooms with a special something for those that participated in the Campus Clean up Day!

Today was Bosses Day! Thank you to our Principal Mrs. Dunn for all your hard work for Bancroft Elementary and our community!

Third Grade / Fourth Grade / Fifth Grade

Everyone is busy with conferences and setting goals for the year. It's exciting to meet with families and celebrate the learning we are seeing so far this year.

We appreciate the additions to our classroom libraries from the book fair. Thanks for the amazing Bancroft support for reading.

3-5 are in our final week of our fall garden rotation. Students have observed changes in plants, animals, and weather. Many students made seed balls and filled seed packets during garden time this month, which will be used at upcoming events.

Our 5th graders are very excited to be helping with the Haunted House for the Fall Fest. Our office is selling Boo Grams for which proceeds will go towards 5th grade Outdoor School. The first payment for Outdoor School is due November 1.

Students are excited to enjoy Fall Fest on Saturday and many have offered to help answer questions in the garden.

All of our 4th grade classes are going to the Shadelands Living History Museum this month. Two down and two to go. This is typically a 3rd grade field trip and our third graders will have a chance to go as well. Our students enjoyed touring the house, learning about crops, tasting prunes, playing jacks and marbles, and eating hand cranked ice cream. For many, this is their first field trip experience.

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More field trips are being planned including 5th graders on the Delta science boat experience and 4th graders learning about Native Plants, Native People at Heather Farms and a trip to the John Muir National Historic Site in Martinez.

5th grade English classes have been reading In the Year of the Boar and Jackie Robinson. 4th grade English classes have been reading Because of Winn-Dixie.

All students will be learning about the meaning of Dia de los Muertos and many of our classes will be contributing to offrendas.

All science materials have been delivered for Earth Science units and classes are beginning to use this new curriculum.

We are looking forward to dressing up for a fun day on Halloween and seeing our TK/Kindergarten students parade for us.

Principal's Corner

Mrs. Dunn provided staffing updates, upcoming events, and information regarding health & safety.

- Instructional Assistants are fully staffed.
- Noon supervisors are almost fully full staffed with one position remaining with very positive impacts for the children's behavior on campus.
- Spring 5th Grade Outdoor Ed is holding a See's Candy Fundraiser
- Street Smarts Assembly was held on October 5th on bike & pedestrian safety to celebrate Walk & Bike to school day
- Fall Fest is scheduled for Saturday evening, October 22nd
- Walk-a-Thon (Walk & Roll 2022) is scheduled for Friday, November 4th: volunteers need, pledging available online and pledge envelopes will be sent home
- Speak Up Be Safe Abuse Prevention program to begin
- Volunteers no longer are required to vaccinated for Covid, still need to follow district clearance procedures (e.g., background check, TB test)
- Children & staff continue to be encouraged to wash hands & use hand sanitizer as a health & safety measure
- Bancroft has a new traffic crossing guard
- Met with City of Walnut Creek over zoom to discuss traffic and problematic areas; will revisit in spring
- Red Ribbon week will be held 10/24 to 10/28.

Committee Reports

- **Fall Fest** - Scheduled for Saturday evening, October 22nd. Volunteers needed to support. 5th grade is building and hosting the haunted house. Need volunteers to bake cakes for Cake Walk to support 5th Grade Outdoor Ed.
- **Walk-A-Thon (Walk & Roll 2022)**. Scheduled for Friday, November 4th. Diane Adair to host & sell t-shirts. Volunteers are exempted from district clearance rules, many needed. Positions to be posted 10/24.
- **Auction Update** - Scheduled for Saturday, April 15th Roaring Twenties theme. Event planning for 200 guests on target (auctioneer, DJ, A/V, lighting, Catering). Wednesday, October 26th meeting (RSVP to Dory Barnard).
- Fundraising Update - held dine-to-donate at Round Table Pizza on 10/12. Shop for Bancroft coming up at Sloat Garden Center & Five Little Monkeys.
- Community Service Day - Held October 8th. Refreshed campus benches, paw prints, trash removal, garden, and making space for native garden in front of school. Thanks to 60 volunteers, including Northgate Girl Scout Troop.

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New Business

- Mrs. Burns requested up to \$600 from the PFC for removal of juniper stumps in front of B-pod to make space for the front of school native garden. Plants generously donated by Bancroft family. Motion made & passed.
- 3rd Grade discussed and request \$600 for grade-level field trip funding. PFC meeting discussed available budget for gap funding and overall school needs for funding field trips. No motion made. PFC Executive Board to discuss funding all grade levels.